

Risk Assessment

A	Date: 10/09/20	School: Everton Nursery School and Family Centre	Team: Education	Location: Spencer Street
	Review Date: Every two weeks from the 10 th September 2020.	Ref: EV/RA55a	Assessor: Paul Ashton (Site Manager)	Headteacher: Dr. Lesley Curtis OBE

B	Assessment of Risk for: Protection from transmission of Covid-19 from the 1 st September 2020.
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C	List Hazards Here	List Groups of People at Risk	List Existing Controls	Risk Level
Ser N°				
1	Covid-19 virus: General	Staff Children Visitors Contractors	<p>All staff are competent and instructed with regard to the procedures in place for the protection against infection from the virus.</p> <p>There is adequate supervision, where required, to ensure procedures are correctly adhered to.</p> <p>Liverpool City Council COVID-19: Personal Protective Equipment (PPE) Policy</p> <p>Reference School infection control risk assessment, as required: EV/RA55</p> <p>Children who are symptomatic must not be allowed to attend school.</p> <p>Children with parents exhibiting symptoms must not be allowed to attend school and will be requested to isolate as per national guidance.</p> <p>Senior Leaders will review all of the following applicable individual risk assessments and policies where relevant:</p> <ul style="list-style-type: none"> • Extended duty of care with regards shielding and well-being. • New and expectant mothers. • Well-Being Policy. 	L L L-M L-M

			<p>Formal process in place for Senior Leaders/colleagues to contact the worker if required, as detailed within applicable risk assessment above.</p> <p>Senior Leaders to regularly update and inform staff re government guidance regarding covid-19 controls required:</p> <ul style="list-style-type: none"> • Gov.uk https://www.gov.uk/ • Public Health England https://www.gov.uk/government/organisations/public-health-england • Department for Education https://www.gov.uk/government/organisations/department-for-education • Health and Safety Executive https://www.hse.gov.uk/ <p>Referring to the following guidance and publications, as applicable:</p> <ul style="list-style-type: none"> • HSE COVID19 latest information and advice • HSE Working safely during the coronavirus guide • Government guidance COVID-19: guidance for schools and other educational settings • Government guidance COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable • Government guidance COVID-19: guidance on shielding and protecting people who are clinically extremely vulnerable • Government publication COVID-19: cleaning in non-healthcare settings • Government publication Best Practice: how to hand wash <p>Due to the rapidly changing advice on Covid-19, Senior Leaders should ensure they review safe working procedures and protocols daily, until such time when it is deemed unnecessary.</p> <p>There is an adequate supply of disposable PPE, as per specific task requirements, and all staff provided with instruction in the correct use and fitment:</p> <ul style="list-style-type: none"> • Public Health England and NHS YouTube video, Covid-19: putting on and removing personal protective equipment (PPE) – a guide for care homes <p>PPE provided, as required following specific current guidance for the protection of Covid-19 detail type and standard, as applicable:</p>	<p>L</p> <p>L</p> <p>L</p> <p>L-M</p> <p>L</p>
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			<ul style="list-style-type: none"> • Disposable half face masks: for when changing children and First Aid. • Disposable gloves: for changing children, First Aid and generally in the classrooms and outside. • Disposable aprons: for changing children and First Aid. • Where personal care is to be provided eye protection/surgical face mask: for First Aid. <p>All used PPE must be double bagged and disposed of appropriately.</p> <p>All staff informed that hands must be washed regularly as per Government guidance.</p> <p>Children regularly reminded, in age appropriate ways, that hands must be regularly washed as per Government guidance.</p> <p>Additional personal storage (for example pool changing rooms) for change of clothes for staff due to alternative travel getting into work e.g. cycling, walking, running.</p> <p>Parents and Guardians kept informed via email ParentMail and website regarding start finish times and any new drop of and pick up point.</p> <p>Staff kept informed via email, online meetings and telephone.</p> <p>Post-incident de-briefing carried out for anyone involved in an incident of suspected contamination, with the aim of providing support and preventing incident recurrence. Further support provided to all staff members affected by the incident.</p> <p>All incidents reported to the Health and Safety Unit, using the LCC online accident and incident report form.</p> <p>Reference made to HSE guidance for reporting under RIDDOR:</p> <ul style="list-style-type: none"> • HSE RIDDOR reporting of COVID-19 	<p>L-M</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p>
2	Covid-19 virus; General school environment	Staff Children	<p>Additional school gates opened to the school grounds to dilute the numbers coming through them as much as possible re Cresswell Street.</p> <p>Markings are laid out on the back car park for parents/carers to social distance at the</p>	<p>L</p>

		<p>Visitors</p> <p>Contractors</p>	<p>start/end of the school day.</p> <p>School first aid risk assessment reviewed ...19/05/20.....</p> <p>School entry control systems are cleaned frequently during the Covid-19 pandemic:</p> <p>Hand sanitiser located at the entrances to the classes and school/centre building.</p> <p>Posters in various areas of the building reminding people to wash hands regularly, in line with Government guidance and to maintain 2m social distance.</p> <p>Staff and children are requested to keep close to the side of the corridor or walkway to maximise social distancing while others are using the opposite side.</p> <p>Classes will be holding no more than 30 children:</p> <ul style="list-style-type: none"> • Children will be kept in their groups ('bubbles') and must not mix with other groups during the day apart from breakfast club and after school club.. • Wherever possible, staff supervising a cohort must also remain within this 'bubble' <p>Classes must be kept together and mixing with other classes avoided, as much as possible.</p> <p>All classes are to take place in the same setting wherever possible to limit the numbers moving around the school.</p> <p>Timetables should be revised where possible to reduce movement around the school premises and to stagger busy transitional periods between classes.</p> <p>Dining room laid out to maintain 2m social distancing as far as is reasonable practicable.</p> <p>Dining room tables and chairs must be wiped down between sittings.</p>	<p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p> <p>L</p>
3	Covid-19 virus; School day	<p>Staff</p> <p>Children</p>	<p>School start times for different classes are staggered to reduce the numbers attending the site at the start and finish of the day.</p> <p>Parents are requested to drop their children off alone i.e. not both parents attending at</p>	<p>L</p>

5	Covid-19 virus; Cleaning	<p>Staff</p> <p>Children</p> <p>Visitors</p> <p>Contractors</p>	<p>All site team are experienced and have received appropriate training.</p> <p>Reference existing school COSHH risk assessments: provided by L.C.C. cleaning services</p> <p>Cleaners have appropriate PPE in line with current (and any new) COSHH risk assessments</p> <p>Any new cleaning products brought on site in response to the current Covid-19 pandemic will have a COSHH risk assessment undertaken prior to use.</p> <p>Playground equipment and classroom play equipment must be wiped down and cleansed at the end of the school day and between activities where possible.</p> <p>Cleaning undertaken in line with Government publication COVID-19: cleaning in non-healthcare settings.</p> <p>School will be fully cleaned at the start/finish of each school day.</p> <p>Staff on site throughout the school day and regularly touched items such as door handles, handrails etc. must be regularly wiped down and cleaned.</p> <p>Classrooms where a child or staff member has become symptomatic during the school day must be deep cleaned along with areas the person may have been.</p>	<p>L</p> <p>L-M</p> <p>L-M</p> <p>L-M</p> <p>L-M</p> <p>L-M</p> <p>L-M</p> <p>L-M</p>
6	Covid-19 virus; Children and staff who become symptomatic during the school day	<p>Staff</p> <p>Children</p> <p>Visitors</p> <p>Contractors</p>	<p>Children (and staff) who become symptomatic during the school day must be isolated into the In Harmony/Family Learning Room from the rest of the class group and their parents (children) will be called to come and collect them. Staff must be sent home to self-isolate.</p> <p>If staff are unable to maintain social distancing from isolated child appropriate PPE must be worn e.g. gloves, apron, mask and visor.</p> <p>Any areas, items and surfaces the child has come into contact with must be thoroughly cleaned as soon as possible.</p>	<p>L-M</p> <p>L-M</p> <p>L-M</p>

Risk Level: **High:**

Medium:

Accident likely with possibility of serious injury or loss

Possibility of accident occurring causing minor injury or loss

Low: Accident unlikely with control measures in place

D	Controls (Ser N° to correspond with Hazard Ser N°)	E To be completed by the Manager			
Ser N°	Additional Controls Required	Action to be Taken	By Whom	Target Completion Date	Task Completed (Signed & Dated)
1					

F	<p>Once additional controls are implemented, what will the overall risk level be:</p> <p style="text-align: center;"> High Medium Low </p>	<p>Risk assessment signed off by:</p> <p>Signature: <i>L. Curtis / P. Ashton</i></p> <p>Date: 10/09/2020</p>
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