

## Everton Nursery School and Family Centre: Governing Body Structure 2018/19

| Parents (3)   | Staff (HT +1)  | Co-opted (10)  | Local Authority (1)   | Clerk   | Associate  |
|---|--|--|---|---|--|
| <ul style="list-style-type: none"> <li>• <i>Caroline Utah</i></li> <li>• <i>Marianna Ghali</i></li> <li>• <i>Vacancy</i></li> </ul> | <ul style="list-style-type: none"> <li>• Lesley Curtis <i>HT</i></li> <li>• Ruth Scully</li> </ul> | <ul style="list-style-type: none"> <li>• Joyce Humphreys <i>Chair,</i></li> <li>• Andrea Vaughan</li> <li>• Maxine Roberts</li> <li>• Helen Carless</li> <li>• Barbara Edwards <i>Vice chair</i></li> <li>• 5 vacancies</li> </ul> | <ul style="list-style-type: none"> <li>• Vacancy</li> </ul> | <ul style="list-style-type: none"> <li>• Yvonne Burkhill</li> </ul> | <ul style="list-style-type: none"> <li>• Kate Cooper</li> <li>• Mike Mc Donnell (housing)</li> <li>• Paul Ashton (premises H and S)</li> </ul> |

The quorum for any full **Governing Body meeting is 50%** (rounded up) of the complete membership excluding vacancies. The quorum for any **committee meeting is 3 governors** who are members of the committee.

### Governor responsibilities:

Safeguarding and Child protection – Andrea Vaughan; Disadvantaged and LAC – Ruth Scully and Andrea Vaughan; SEND/Inclusion – Mariana Ghali; Data Governor – Maxine Roberts; EYFS – Joyce Humphreys; Health and Safety and HT wellbeing – Helen Carless.

Link Governors for classes :

- Heyworth 1/2 – Joyce Humphreys
- Creswell 2 – Maxine Roberts and Helen Carless
- Spencer 1 – Barbara Edward and Mariana Ghali
- Spencer 2 – Caroline Utah
- Spencer 3 – Andrea Vaughan and Ruth Scully

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### Governing Body Committee Structure 2018 -19

|  | Everton Nursery School   |  | Everton Children's Centre  |
|--|--|--|--|
| Committee  | Personnel, Finance and Resources (PFR)<br>6 meetings   | Children, Family and Curriculum (CFC)<br>4 meetings  | Children's Centre<br>4 meetings  |
| <b>Matters to be discussed</b>   | <ul style="list-style-type: none"> <li>▪ Nursery School staffing</li> <li>▪ Nursery School finances</li> <li>▪ Other income and expenditure eg teaching school, lettings and pool</li> <li>▪ School/Centre health and safety</li> <li>▪ All support staff pay</li> <li>▪ Teachers' pay and appraisal</li> <li>▪ Headteacher's appraisal</li> </ul> | <ul style="list-style-type: none"> <li>▪ Early Years Foundation Stage curriculum</li> <li>▪ Special Educational Needs and Disability</li> <li>▪ Disadvantaged children (includes safeguarding, LAC, EYPP)</li> <li>▪ Pupil progress data and assessment</li> <li>▪ Admissions</li> <li>▪ Attendance</li> </ul> | <ul style="list-style-type: none"> <li>▪ Early intervention</li> <li>▪ Children's Centre finances</li> <li>▪ community engagement</li> <li>▪ LA targets</li> </ul>   |
| <b>Governors</b><br><br><i>NB Governors should be a member of and attend at least one committee.</i> | Barbara Edwards <i>chair</i><br>Joyce Humphreys<br>Lesley Curtis<br>Maxine Roberts<br>Helen Carless<br>Wendy Ellis (Business Manager -attending)<br>Paul Ashton (associate)<br>Quorum = 3 governors<br>Clerk Yvonne Burkhill   | Andrea Vaughan<br>Joyce Humphreys <i>Clerk</i><br>Lesley Curtis<br>Maxine Roberts <i>Chair</i><br>Ruth Scully<br>Mariana Ghali<br>Quorum = 3 governors   | Andrea Vaughan <i>chair</i><br>Joyce Humphreys<br>Lesley Curtis<br>Mariana Ghali<br>Caroline Utah<br>Mike McDonnell (associate)<br>Paula Fagan (CC Co-ordinator in attendance)<br>Hazel Patterson (LA in attendance)<br>Clerk - Michelle Griffiths<br>Quorum 3 governors |
|  | HT performance Management (drawn from above) - 1 meeting December plus termly monitoring meetings  |  |  |
|  | Disciplinary/Grievance/Exclusions - Panel/Committee to meet as and when required. Untainted governors to be selected as needed.  |  |  |