

Everton Nursery School and Family Centre

Child Application Form



Name and Contact details

Child's Name: _____

Child's Date of Birth: _____ Gender: Boy/Girl

Child's Birth Certificate must be seen upon receipt of application

Home Address: _____

Contact telephone number 1: _____

Contact telephone number 2: _____

Which sessions would you be interested in:

	Mon	Tues	Wed	Thurs	Fri
AM					
PM					

(The above numbers will be used to contact Parents/Carers regarding status of application, please call 0151 233 1969 if there are any changes)

Child's Information

Religion _____

Languages spoken at home _____

Ethnic Origin(see reference sheet) _____

Special Educational Needs: _____

(see reference sheet)

Who has parental responsibility, full names and dates of birth.

Child's Doctor _____ Child's Health Visitor _____

Other Agencies working with child or family _____

Is this an application for a paid or funded*place. (Please circle) *=See Criteria 2 in Admission's Policy.

If applying for a funded place, please state which criteria are applicable.

I have seen the Data Protection Sheet Yes/No
 Signed Parent/Carer _____ Date _____

Staff Use: BC Yes/No Staff
 Date: _____ Name: _____

Ethnic Origin

Any other Asian background	Any other Black background	Bangladeshi
Black-Ghanaian	Black Nigerian	Black Somali
Black African	Black British	Black Caribbean
Black Caribbean	Chinese	Gypsy/Roma
Indian	Information not yet obtained	Latin/South/Central American
Other Black African	Other Black African	Other Ethnic Group
Other Mixed Background	Pakistani	Refused
Traveller of Irish Heritage	White - British	White - Irish
White and Asian	White and Black African	White and Black Caribbean
White and Chinese	White European	White Western European
Yemeni		

Religion

Sikh	Jehovah's Witness	United Reform
Catholic	Baptist	Church of England
Hindu	Buddhist	Jewish
Methodist	Muslim	

Specific diagnosis

ADHD	Cerebral Palsy	Genetic Disorder
Asthma	Diabetes	Hearing
Autism	Dyslexia	Visual
Asperger's Syndrome	Eczema	Allergies

Undiagnosed or concerns

Allergies	Speech and Language
Behavioural	
Emotional Needs	
Learning Difficulties	

Data Protection

Everton Nursery School and Family Centre, Spencer Street, Liverpool, L6 2WF

Everton Nursery School and Family Centre would like to explain the reasons for the collection of personal information, the use to which this data will be put and where data will be kept.

What is the purpose of this information?

To help us, the City Council and national government count how many families use the centre and in what way.

Who will have access to this information?

The information collected on an admission form and later on a starting form will be entered on a computerised database in the office at Everton Nursery School and Family Centre. All children are given a Unique Pupil Number so that any subsequent use of data will not have people's names and addresses on. Only authorised Everton Nursery School and Family Centre staff will have access to this information unless we are required by law to provide to the courts, police or a government department.

Parents/carers can ask to see what records are kept about them if they wish.

Parents have the option to refuse to provide some information. However, some information must be provided in order for a child to be offered a place. Having all the information helps the centre to make sure services are available to those who need them.

Evaluation

As part of our ongoing development we would like the opportunity to evaluate with parents/carers and families the services offered and delivered by Everton Nursery School and Family Centre. In order to do this we would possibly contact you during the time your child attends Everton Nursery School and Family Centre.

How long will this information be kept?

The information will be kept for six years then a review of this information is made.