

## ATTENDANCE AT NURSERY SCHOOL



As an Outstanding Nursery School, we are striving to increase our overall Nursery School attendance to as near to **100%** as possible. Your support in bringing your child to **all** of their nursery sessions as much as possible is crucial. The importance of **Excellent School Attendance** for your child cannot be stressed enough. While it is inevitable that children will nearly all be absent at some time due to sickness, persistent absence will severely disrupt their education. Persistently absent children are those who have more than 10% absences. This amount of absence from school has a significantly detrimental impact on their learning and development.

We will be continuing to monitor children who are **persistently absent** from School throughout the academic year. 10% missed attendance is the equivalent of half a day absent per week and 4 whole weeks over the academic year.

### Why is excellent school attendance important?

Excellent attendance gives children the opportunity to achieve to their full potential giving them a better chance in life. When children attend school every day they achieve more, learn better and make positive friendships. There is a clear link between poor attendance at school and lower academic achievement.

For your child to reach their potential in school they need to be in every day and on time. The more time a child misses in school the more gaps they will have in their learning which can be hard to catch up with. Also children find it difficult to settle back into a routine after a period of absence and this can impact upon their friendships and well-being.

### Policy and Procedure

As requested by the Local Authority, all children's attendance is carefully monitored, and shared with the Local Authority on a termly basis.

Parents are expected to inform the school via the school App, on the morning of each day a child is absent from school, this is part of a city wide safeguarding protocol so that every child can be accounted for. Please continue to let us know through using our School App when this is the case for your child, so that we can **authorise** your child's absence from

school. Failure to inform us of your child's absence from school will result in an **unauthorised absence mark**.

If your child has poor attendance, support will be given to improve their attendance through the School and Children's Centre staff teams.

### **Arriving on time**

We have a staggered entry system in place in order to support parents with getting older siblings to their school setting. Children have a 15-minute window from their class start time before they are classed as late. If your child is going to be late, you **must** contact the School **before 9.30am**. This ensures that your child will be counted in our lunch numbers and will therefore receive their lunch. If your child arrives after 9.30am and you have failed to contact the School, you will be asked to collect your child (before their allocated lunchtime) to provide them with their lunch, and then return when our lunchtime period has finished.

### **Incentives**

Throughout this academic year, we will continue with our awards system for excellent attendance. Children with 97% and above attendance will receive a certificate every half term. Additionally, the class with the highest attendance will be rewarded with a whole class attendance certificate, and monetary gift to spend on a whole class activity. Many thanks for your continued support.